

Commercial Use of LCPR Parks Permit Application



Application Acceptance and Processing

To be considered for a Commercial Use of Park Permit:

1. Complete and sign the Commercial Use of Park Property application.
2. Attach a valid Certificate of Insurance.
3. Submit the permit fee **once approved**.

There is no proration of fees for applications submitted after the submission deadline. Submission deadline is during the period immediately preceding the permit period (example: to hold a permit for January 1-December 31, 2023 the submission must be completed on or prior to December 15, 2022).

Permit Length	Submission Deadline	Permit Date	Price
Whole Year (12 Months)	December 15 th	January 1 st - December 31 st	\$240
Half Year (6 Months)	December 15 th June 15 th	January 1 st - June 30 th July 1 st - December 31 st	\$150
Quarterly (3 Months)	December 15 th March 15 th June 15 th September 15 th	January 1 st – March 31 st April 1 st – June 30 th July 1 st – September 30 th October 1 st – December 31 st	\$90

Lee County Parks and Recreation Department will review the application for consistency with the purpose of public parks. The applicant will receive notice of approval or denial within five (5) business days. An approved applicant will then receive an email or phone call to collect payment. Once the payment has been processed, the applicant will receive an email with the Commercial Use Permit. Commercial Use of Park Property permit must be present any time activity occurs on park system property.

Commercial Use of LCPR Parks Permit Application



Please indicate your desired park

- | | |
|--|--|
| <input type="checkbox"/> OT Sloan Park - 1420 Bragg St. | <input type="checkbox"/> Dalrymple Park - 300 W. Globe St. |
| <input type="checkbox"/> Bob Hales Center - 147 McIver St. | <input type="checkbox"/> Buchanan Park - 3100 Cameron Dr. |
| <input type="checkbox"/> Lett Family Park - 100 Gilbert Lett Dr. | |

Applicant's Name: _____

Name of Your Business: _____

Business Mailing Address: _____

Business Website: _____

Business Phone Number: _____

Business Email: _____

Requested Permit Length: _____

Proposed Use of Park: _____

The following has been attached:

- Certificate of Insurance
- Other promotional materials

For Staff Use Only

Approved Denied

Parks and Recreation Director

Date